

BUILDING TRADES WELFARE BENEFIT FUND
50 CHARLES LINDBERGH BLVD. SUITE 207
UNIONDALE, NY 11553
516-833-9300

IMPORTANT INFORMATION REGARDING YOUR MEDICAL BENEFITS

Dear Plan Participant:

1. The most important thing to remember is that the fund office cannot fully service your healthcare need without complete information on you and your dependents. This includes the names and date of birth of your spouse and your children. Make Sure you notify the fund office of any change such as new address, Marriage or the birth of a new dependent.
2. If you or one of your dependents needs an optical voucher (for an exam and glasses), Please call the fund office at 516-833-9300 Option 3 or 877-347-7225 Option 5. Be ready to give them the name to whom the voucher will be issued and the member's social security number. To locate an optical care center nearest to you, please call the fund office and identify yourself as being a member of the Building Trades Benefit Fund.
3. To access a panel doctor and surgeon, please to onto the Building Trades website, www.buildingtradeswelfund.org or call Blue Cross Provider Locator 800-810-BLUE. They can give you the name, location and phone number of the physician nearest your home.
4. If you or one of your dependents is going to be hospitalized, please call American Health Holdings at 1-866-457-9882 as soon as you know that you require hospitalization. This number will put you in touch with your managed care coordinator. Be sure to Identify yourself as a member of the Building Trades Welfare Fund.
5. If you are experiencing difficulty dealing with a claim payment, you may call the Building Trades customer service department at 516-833-9300 Option 3 or 877-347-7225 Option 5.
6. Dental services are provided by DDS. Call 1-800-255-5681 or you can check the DDS website @ www.ddsinc.net. Identify yourself as a member of the Building Trades Welfare Fund. A representative from DDS will assist You in locating a dentist in your area.